



Tempus



WP.2. E-repositories implementation plan for 2015

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Work plan

Phase 1. Technical infrastructure

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|----|---|------|
| 1. | Preparation and distribution of survey | 30 h |
| | <ul style="list-style-type: none"> • Mapping out present repository situation • Where are document stored at participating institutions? • Is there a plan for a central repository or for separate institutional databases? | |
| | Consultation | 10 h |
| 2. | Evaluation of results | 20 h |
| | <ul style="list-style-type: none"> • Identifying demands and requirements | |

Preparing a report in English

| Phase 1. | Technical infrastructure | |
|-----------------|--|------|
| Section 1. | Preparation and distribution of survey <ul style="list-style-type: none"> • Mapping out present repository situation • Where are document stored at participating institutions? • Is there a plan for a central repository or for separate institutional databases? | 30 h |
| | Consultation | 10 h |

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|-----------------|---|--------------|
| Section 2. | Evaluation of survey results <ul style="list-style-type: none"> Identifying demands and requirements | 20 h |
| | Preparing a report on results and decisions (English) | |
| Section 3. | Selection of software <ul style="list-style-type: none"> Survey of existing infrastructure Identifying demands Technical specifications | 40 h |
| | Installation of chosen software | |
| | Training (usage and customization) | |
| Phase 2. | Content management | |
| Section 1. | Survey on demands of content development <ul style="list-style-type: none"> What type of documents is planned to be stored? Is there any digital collection planned to be included? | 30 h |
| | Evaluation of results and report Consultation | 20 h 10 h |
| Section 2. | Planning of collections <ul style="list-style-type: none"> content specifications | 40 h |
| | Consultation | 10 h |
| Phase 3. | National and international standards | |
| Section 1. | Metadata structure (Dublin Core, OAI-PMH) Controlled vocabulary thesaurus | 30 h |
| | Consultation | 20 h |
| Section 2. | Access issues: open access, data mining, rights of access | |
| | Preparation of report Training | |

